एमएमटीसी लि मि टे ड
MMTC LIMITED
भारत सरकार का उपक्रम
A GOVT. OF INDIA ENTERPRISE
touching livcs, adding value

MMTC LIMITED : CORPORATE OFFICE : NEW DELHI
PERSONNEL DIVISION (SC-I SECTION)

No. MMTC/P(SCI)/1/2019 **Dated : 01.12.2021**

Office Order No. SCI/187/2021

Consequent upon attaining the age of superannuation on 31.12.2021 of Shri Nagarajan Balaji, Emp. No. 940609, Chief General Manager, Competent Authority has decided the following re-allocation of charge held by Sh. N. Balaji :-

Sl. No.	Assignments being looked after by Sh. N. Balaji	Charge to be Handed over to perform as Incharge of the Division
1	Non Ferrous Metals	Sh. Arindam Singha Roy, Emp. No. 954372, General Manager
2	General Trade & Projects	Sh. Amod Prakash Mishra, Emp. No. 954367, Additional General Manager
3	Agro (Domestic & Imports)	Ms. Bhawna Kabra, Emp. No. 954761, Deputy General Manager

Proper handing over charge be ensured by the Officers.

(Sanjay Kaul)
Chief General Manager (P)

To :

1. Individual concerned
2. CMD's Sectt./PSs to Directors/CVO/Co. Secy.
3. CGMs/GMs CO/ROs
4. DGM (CPF A/cs)/Sr. Mgr(CPF/RB)/Mgr.(AR Cell)/ (A&E)/(Manpower)
5. Secy. Genl Fedn of MMTCOA,DRO/ SC/ST Emp. Wel. Assn., CO/Fedn of MMTCEU,CO
6. AGM (Systems) – with a request to upload the same on MMTC Intranet and Employee Corner of MMTC website
7. Office Order File
8. Time Office